

## How to export Data from the NVR

The following steps are a basic guide to retrieving data from the NVR and transferring it to a portable memory device i.e. a Memory Stick.

1. Insert a Memory Stick into the front of the NVR
2. Using the CCTV System Mouse, right click anywhere on the screen
3. Select Playback
4. Choose a Camera from the top LHS of the screen to playback
5. Choose the date you require to playback
6. When the desired data is being played, simply click on the Scissors icon (snip), the icon will turn red
7. Once the incident has passed, simply click on the Save Disc icon to the right of the Scissors (snip) icon
8. The transfer icon will appear offering you 2 options, with or without player software. Select include Player software.
9. The export dialog box will appear. Ensure the media box shows the Memory Stick. Next click on Export
10. Once complete a Tick icon will appear in the middle of the screen
11. Go back to Live view by clicking the Camera icon to the top LHS of the screen

Your Data has now been copied to the Memory Stick you inserted.

## How to playback Data exported from the NVR

1. Insert the Memory Stick into a Windows PC
2. Explore the Memory Stick
3. Open the Player Software that is upon the Memory Stick
4. Within the Player Software, click open on the top LHS
5. Double click on the Video File that you wish to playback

Your exported Video Clip will now play back.

